



MAINTENANCE REQUEST FORM

REQUESTED BY :

SL. NO. : **4465**

DEPARTMENT: *pedodontics*

DATE: *4/1/2022*

NATURE OF COMPLAINT _____

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT

1) Washbasin pipe is damaged and there is water leakage.

2) Some of the tubelights have to be replaced. (NO 11)
3) Door hinges & locks replacement.

D.S. Srinivas

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY :

WORK COMPLETED NOT COMPLETED REASON & REMARKS

COMMENTS OF COMPLANER



MAINTENANCE REQUEST FORM

REQUESTED BY :

SL. NO. : **4466**

DEPARTMENT: *Pedodontics*

DATE: *5/1/2022*

NATURE OF COMPLAINT _____

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT

17 " tubelight's has to be replaced in the department

Prof. S. S. Sankar

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY :

WORK COMPLETED NOT COMPLETED REASON & REMARKS

COMMENTS OF COMPLANER



MAINTENANCE REQUEST FORM

REQUESTED BY :

SL. NO. : **4469**

DEPARTMENT : **PROSTHODONTICS**

DATE : **10/01/2022**

NATURE OF COMPLAINT _____

AC

ELECTRICAL

PLUMBING

CARPENTRY

GENERAL MAINTENANCE

HOUSE KEEPING

DESCRIPTION OF COMPLAINT

Urinal basin → Blockage [in Gents toilet]

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

[Signature]

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY :

WORK COMPLETED NOT COMPLETED REASON & REMARKS

COMMENTS OF COMPLANER



MAINTENANCE REQUEST FORM

REQUESTED BY: Parichandra. M SL. NO.: 4471
DEPARTMENT: Orthodontics (New Dental S^m Pw^r)
DATE: 18/11/2022

NATURE OF COMPLAINT _____

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT - Wire chers. S-VU- repair or replace.

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD _____
ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY : _____
WORK COMPLETED NOT COMPLETED REASON & REMARKS

COMMENTS OF COMPLANER



MAINTENANCE REQUEST FORM

REQUESTED BY: Staff Periodontics SL. NO.: **4489**

DEPARTMENT: Dipl^o Periodontics, 2nd floor, New Dental

DATE: 24/2/2022

NATURE OF COMPLAINT carpentry work

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY ✓
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT ✓ To clear the opening in 405 room, 4th floor New Dental (To prevent pigeons)
 ✓ To repair window nets which are torn.

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD for said

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY :

WORK COMPLETED NOT COMPLETED REASON & REMARKS

works completed
Date 2/03/2022
WLL

Date 2/03/22
WLL

COMMENTS OF COMPLANER

24/2/22



DAYANANDA SAGAR INSTITUTIONS

Shavige Malleswara Hills, Kumaraswamy Layout, Bangalore - 560078

MAINTENANCE REQUEST FORM

REQUESTED BY: Staff Puro

SL. NO.: 4490

DEPARTMENT: Periodontics, 4th floor, New Dental

DATE: 24/01/2022

NATURE OF COMPLAINT Plumbing work

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT

✓ Installation of New Wash Basin in the Washroom.
 ✓ To close the sink outlet to prevent the rats from coming
 (Sink Trap)

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD *[Signature]*

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY: *✓ Civil Dept works completed 24/03/22*

✓ WORK COMPLETED NOT COMPLETED REASON & REMARKS

[Signature]
24/1/22

COMMENTS OF COMPLAINER

[Signature]
24/1/22



MAINTENANCE REQUEST FORM

REQUESTED BY: *Ravichandru*

SL. NO.: **4496**

DEPARTMENT: *Orthodontics (New Dental SH Floor)*

DATE: *11/03/2022*

NATURE OF COMPLAINT _____

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT - *Wash basin water leakage (U.G. Lab)*

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

[Signature]
11/3/22

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY:

WORK COMPLETED NOT COMPLETED REASON & REMARKS

[Signature]
12/03/2022

COMMENTS OF COMPLAINER

[Signature]
11/3/22



MAINTENANCE REQUEST FORM

REQUESTED BY :

SL. NO. : **4498**

DEPARTMENT : *Periodontics B.No. 25. 4th Floor.*

DATE : *11/04/2022*

NATURE OF COMPLAINT _____

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT

*Door stopper for complaint.
Need ladder red room door 2 locks*

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY :

WORK COMPLETED NOT COMPLETED REASON & REMARKS

R. Srinivas

COMMENTS OF COMPLANER

22/3/22



MAINTENANCE REQUEST FORM

REQUESTED BY :

SL. NO. : 4499

DEPARTMENT : Periadambur 4th floor

DATE : 21/3/22

NATURE OF COMPLAINT _____

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT

25 No. Tubelights to be replaced. as
Being fan not working. Request to replace
urgently

For
File

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY :

WORK COMPLETED NOT COMPLETED REASON & REMARKS

COMMENTS OF COMPLANER



MAINTENANCE REQUEST FORM

3478

REQUESTED BY: Ravichandra M

SL. NO.:

DEPARTMENT: Orthodontics (New Dental 5th floor)

DATE: 23-03-2022

NATURE OF COMPLAINT _____

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT ✓ 4 Department fans not working and tubelight.

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

For HOD

 23/3/22

ACKNOWLEDGMENT OF FACILITY DEPARTMENT

ATTENDED BY :

✓ WORK COMPLETED NOT COMPLETED REASON & REMARKS

WCS
 24/03/22

COMMENTS OF COMPLANER

WCS

MAINTENANCE REQUEST FORM

REQUESTED BY :

SL. NO.: 3480

DEPARTMENT: New Dental B.No.25.

DATE: 25/03/2022.

NATURE OF COMPLAINT General Maintenance.

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT

① New Dental all Floor Lab Rooms.
Wash basin ^{colour.} has been Faded.
(5th Floor to Ground Floor)

Lades & gents wash room. ② Mirrors are faded and has become blur and unable to cleaning and wash basin wooden stand's are Broken all Floor.

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT

ATTENDED BY :

WORK COMPLETED NOT COMPLETED REASON & REMARKS

Not completed

COMMENTS OF COMPLANER

25/3/22



MAINTENANCE REQUEST FORM

REQUESTED BY :

SL. NO. : 3481

DEPARTMENT : OLD Dental. B.NO. 26.

DATE : 25/03/2022.

NATURE OF COMPLAINT General Maintenance.

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT old Dental all floor. Lab Room's Wash basin. colour has been Fedded. (1st Floor. to 4th Floor)

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY :

Fishra K

WORK COMPLETED NOT COMPLETED REASON & REMARKS

Not Completed

COMMENTS OF COMPLANER

[Signature]
25/3/22



MAINTENANCE REQUEST FORM

SL. NO.: 3487

REQUESTED BY :

DEPARTMENT: OLD Dental. B. NO. 26. 1st Floor.

DATE: 22/04/2022

NATURE OF COMPLAINT Carpentry work.

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

1st Floor

DESCRIPTION OF COMPLAINT 1st Floor. Ladies. toilet. One door.
inches. Fitting. old. Dental. 1st Floor.

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY :

Signature

WORK COMPLETED NOT COMPLETED REASON & REMARKS

25/04/22
Key

COMMENTS OF COMPLANER



MAINTENANCE REQUEST FORM

SL. NO.: 3491

REQUESTED BY:

DEPARTMENT: CONSERVATIVE DENTISTRY & ENDODONTICS
II FLOOR, DSCDS, New dental college

DATE: 4.5.2022

NATURE OF COMPLAINT _____

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT

1. Blockage in the wash basin in PG section of department.
2. Water seepage along the wash basin in Endosurgery

Vedavathi B

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT

[Signature]
4/5/22

ATTENDED BY:

WORK COMPLETED NOT COMPLETED REASON & REMARKS

COMMENTS OF COMPLAINER



MAINTENANCE REQUEST FORM

SL. NO.: 3494

REQUESTED BY :

DEPARTMENT: pedodontics 4th Floor B.No. 25 New Dental.

DATE: 20/5/2022

NATURE OF COMPLAINT plumbing work.

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT Work in , water leakage.

1388
20/05/22

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT _____

ATTENDED BY :

WORK COMPLETED NOT COMPLETED REASON & REMARKS

22/05/22
[Signature]

COMMENTS OF COMPLANER



MAINTENANCE REQUEST FORM

SL. NO.: 3495

REQUESTED BY :

DEPARTMENT :

6th
New Dental 7th Floor. BNO 25.

DATE :

20/05/2022.

NATURE OF COMPLAINT

plumbing works.

AC

ELECTRICAL

PLUMBING

CARPENTRY

GENERAL MAINTENANCE

HOUSE KEEPING

DESCRIPTION OF COMPLAINT

① New Dental 7th floor Gents
Rest Room. wash basin tap set.
Stick Broken.

② New Dental 6th Floor. Gents.
Rest Room. wash basin water cr.
Leakage of 9th Floor.

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT

ATTENDED BY :

Kishna R

WORK COMPLETED NOT COMPLETED REASON & REMARKS

22/05/22

20/05/22

COMMENTS OF COMPLANER



MAINTENANCE REQUEST FORM

SL. NO.: 3496

REQUESTED BY:

DEPARTMENT: *New Dental. 3rd Floor. B.No. 25.*

DATE: *20/05/22.*

NATURE OF COMPLAINT *plumbing work.*

- AC
- ELECTRICAL
- PLUMBING
- CARPENTRY
- GENERAL MAINTENANCE
- HOUSE KEEPING

DESCRIPTION OF COMPLAINT

*New Dental 3rd Floor^{inf.} Ladies.
 Rest. Room. Flush tank water.
 Leakage.*

[Signature]
20/05/22

SIGNATURE OF PRINCIPAL / DIRECTOR / HOD

ACKNOWLEDGMENT OF FACILITY DEPARTMENT

ATTENDED BY:

[Signature]

WORK COMPLETED NOT COMPLETED REASON & REMARKS

[Signature]
21/05/22

COMMENTS OF COMPLANER